

**Schedule XX**  
**Minimum essential requirements for hospital staff**  
(See regulation 39, 40, 41, 43, 45, 47 and 51)

Serial number	Designation or category of employee	Number of posts required as per bed strength			
		3	4	5	
(1)	2	60	100 Requirement	Deployed	short coming
<b>Administrative zone</b>					
1-	<b>Medical superintendent</b>	01	01	Prof. S.S.Bedar	
2.	Deputy medical superintendent (BAMS degree with minimum of 10 years of hospital work experience, including at least 3 years of mandatory experience in hospital administration/BAMS degree and a hospital administration/management degree/diploma with 7 years of hospital work experience/ Postgraduate qualification in any clinical (Ayurveda) subjects with 5 years of clinical or teaching experience/Postgraduate qualification (Ayurveda) in clinical subjects and a hospital administration/management degree/diploma with 3 years of clinical or teaching experience		01	Dr. Ganesh Prasad	
<b>Consultants</b>		<b>Teachers of clinical Department</b>			
3.	Resident medical officer including emergency medical officer	03	03	Dr. Jaideep Kumar Verma Dr. Anjani Kumar Shukla Dr. Priyanka Pandey	
4.	Matron or nursing superintendent	01	01	Smt. Gita Savita	
5.	Assistant matron (for day and night shifts)	upto 100 beds 2(1+1)			
6.	Office superintendent	01	01	Shri R.R.Pandey	
7.	Clerks and accountants	01	02	Shri Anand Kumar Singh	01
8.	Store Keeper	01	01	Shri Sushil Kumar Mishra	
9.	Multi tasking Staff	03	03	Shri Parvej Shri Umashankar Shri Atul Kumar (OS)	
<b>Note: Modern Medical Staff(.) (presence not mandatory for inspection or visitation)</b>					
10.	Anesthesiologist			Part time	
11.	Pathologist			Part time	
12.	Radiologist			Part time	
13.	Physician, Surgeon, Ophthalmologist, Obstetrician, Pediatrician, Dentist etc can be appointed (Part Time) as per institutional requirement and State norms				
<b>Reception and Registration</b>					
14.	Receptionist cum telephone operator (graduation with computer knowledge and communication skills)	01	01	Shri Mithun Maurya	
15.	Registration and billing clerk	up to 100 beds		Shri Pankaj Gupta	

	(graduation with computer knowledge)				
16.	Medical record technician (MET/Graduate (any subject)/12 <sup>th</sup> with 3 years of hospital experience)	01	01	Shri Hemnat Kumar	
17.	Public relation officer for college and hospital	Optional			
<b>Out Patient Department Zone</b>					
18.	Nursing staff (one each for atyayika, shalya and Prasuti and Streeroga)	03	03	Smt. Shalini (Shalya) Smt. SheelaKumari (Atyayi) Smt. Archana (Prasuti)	
19.	Aya/MTS	03	03	Shri Ravindra Kumar (OS) Shri Vijay Pal (OS) Shri Kamit Kumar (OS)	
<b>Dispensary</b>					
20.	Pharmacist (D.Pharm/D.Pharma (ISM/Ayu.) and B. Pharma (ISM/Ayu.))	02	02	Shri Jai Singh Yadav Shri Shankar LalGangwar	
<b>Diagnostic Zone</b>					
21.	Lab technician (diploma in medical laboratory technology)	02	02	Shri Ravi Prakash Singh Shri Umesh Pal Singh	
22.	Lab attendant (minium 10 <sup>th</sup> Standard passed)	01	01	Mohd. Haroon	
23.	X-ray technician (qualified)	01	01	Shri Subhash Mishra	
24.	Derk room assistant (in case of non-digital x-ray)	01	01	Shri Masood Ahmad Khan	
25.	ECG (electro-cardio-gram) technician	01	01	Mohd Arif	
26.	Microbiologist (Msc microbiology) (Part Time)	01	01		01
<b>IN- Patients Zone</b>					
<b>IN-Patients Section</b>					
27.	Nursing staff (one for thirty beds) For Medical and Surgical In-patient section	7 (2 Nurses for 30 beds in 3 shifts with 1 Reliever)	13 (4 Nurses for 30 beds in 3 shifts with 1 Reliever)	Smt. NikhatJahan Smt. Chandan Pal	
<b>Medical In-Patient Section</b>					
28.	MTS (one for twenty beds)	03	03	Shri Sachin Kashyap (OS) Shri Suresh Chandra (OS) Shri Naveen Kumar (OS)	
29.	Resident medical officer (one for thirty beds)- Bachelor of Ayurvedic Medicine and Surgery	2(1+1)	2(1+1)	Dr. NidhiMaurya (M.O) Dr. Harshit Kumar (PG) Dr. Kalyani (PG) Dr. Mayuri (PG) Dr. Rahul (PG)	
<b>Surgical In-Patients Section</b>					
30.	MTS (one for twenty beds)	02	02	ShriSarvan ShriMukesh	
31.	Resident surgical officer (one for thirty beds)- Bachelor of Ayurvedic Medicine and Surgery	2(1+1)	2(1+1)	Dr. VershaYadav (PG) Dr. Shruti Gupta (PG) Dr. Arvind Kumar (PG)	

				Dr. Priya Singh (PG)	
32.	Nursing Staff	01	01	Km. Tripti Gupta	
33.	Therapists (male and female)	(3+3)	(5+5)	Shri Saleem Khan Shri Vijay Kumar Shri HarSwaroop Smt. SeemaDwivedi Smt. Munni Devi Smt. Devwati Smt. Neelam Smt Sandhya Saxena Shri Ramlakhan (OS) Shri Anil Kumar (OS)	
34.	House officer or clinical registrar or senior resident-Bachelor of Ayurvedic Medicine and Surgery preferably with Master of Business Administration in hospital administration	01	01	Dr. DeepaliPanwar Dr. Premkala	
<b>Operation Theatre</b>					
35.	Nursing staff	01	02	00	02
36.	Operation theatre attendants	02	03	Shri Satish Chandra Shri Ajay Pal Shri Pradeep Kumar (OS)	
37.	Anushastra karma technician (12 <sup>th</sup> standard with Biology along with adequate)	01	01	Shri Ravindra Kumar Sharma	
<b>Labour Room Including Prasuti and Stri rog procedural room</b>					
38.	Nursing staff	03	03	00	03
39.	MTS-preferably Female (one per shift)	03	03	Shri Sukhlal Smt. Heera Devi Smt. Kajal Devi (O/S)	
<b>Physiotherapy</b>					
40.	Physiotherapist	01	01	00	01
41.	Attendant or MTS	01	01	Shri Ayub Khan	
42.	Yoga demonstrator	01	01	Shri Amit Kumar	
<b>Services Zone</b>					
43.	In-charge (assign additional charge to a Dietician or any teaching faculty member from Swathavritadepartment)			Prof. Ajay Kumar	
44.	Pathya cooks	02	02	Shri Pravendra Prakash Shri Sachin Sharma	
45.	Multi-tasking staff	02	02	Shri Bharatveer Agarwal Shri Daksh Gaur	
Note: Public relations officers, multi-tasking staff, housekeeping, maintenance staff, security, drivers may be appointed or outsourced as required.					